

Information about EVS vacancy 2018/2019 in **Atelier Lávka**

Receiving and coordinating organization:

Luzanky – Centre of Leisure Time (SVC Luzanky)

PIC: 943921163

Accreditation: 2015-1-CZ01-KA110-022611

Website in English: <http://evs.luzanky.cz/evs-in-luzanky-en/>

Duration of activity: **12 months**

Beginning of activity: 01/10/2018

End of activity: 30/09/2019

Contact person (EVS coordinator): Veronika Bessarab
Phone Nr: +420 734 152 851
Email: evs.assistant@luzanky.cz

The project is already approved.

Selection process:

Please **send us your CV, motivation letter and completed questions** (see below), describe why you have chosen this particular EVS placement and what your expectations are. **In the subject of the e-mail please write name of the EVS placement** you are applying for (**Atelier Lávka**).

Please send us the documents till 15 February, 2018, at evs.assistant@luzanky.cz

If you are chosen to the **second round of selection, be ready for a Skype interview** in the second half of February. **The results will be known in March 2018.** Kindly note only the volunteers selected for the second round will be informed about the results. Thank you for understanding!

Description of the workplace

Atelier Lávka is part of Legato – center of leisure time in Kohoutovice district in Brno which exists since 1999. Both Lávka and Legato are part of Luzanky center. Lávka offers different types of leisure-time activities: programs for schools, competitions, summer camps for children and other events for public.

Atelier Lávka focuses on film, music and photo production, as well as editing. **Volunteer's main task will be assisting the team of pedagogues during the educational programs for schools, as well as during the film and animation workshops. The volunteer can offer the youngsters new activities (workshops, festivals, etc.) or encourage and support them to organize their own events (e.g., jam sessions or exhibitions). Volunteer can offer activities to youngsters according to their abilities and interests (for example in the field of music or arts).**

The time schedule of the volunteer:

35 hours weekly

- ♣ 19 hours weekly - direct working with the clients, communication etc. in programs for school children. Helping with organization of program, making photo
- ♣ 6 hours weekly - other activities at Atelier Lavka – cooperation with young musicians, photographers and film group.
- ♣ 3 hours of Czech language course
- ♣ 2 hours of preparation and meetings with coordinator and other volunteers
- ♣ 5 hours for volunteers common/personal project

We offer to our volunteers' different kind of support. One of our workers will be your tutor – a guide and adviser who will help you during the whole project. The volunteer will be provided also with all the material support of a particular workplace. The volunteer can also visit other activities at Lavka or in other branches of Luzanky.

QUESTIONS TO ANSWER:

1. Why did you choose Atelier Lavka for your volunteer work?
2. What is your motivation for the work with kids? If you have any experiences please describe it.
3. Please describe your experiences with video, radio and modern media if you have any.
4. What would you like to gain from your EVS?
5. In what area are you good and you would like to share your knowledge and experience with others?

General description of EVS coordinated by Luzanky

There are 12 EVS volunteers working at different places on individual projects, meeting every week on common meetings with the coordinator and from time to time with all the colleagues to evaluate and plan the project. Luzanky hosts and coordinates EVS volunteers in other organizations (focused on environmental education, Roma minority, French culture etc.). So, all hosted and coordinated volunteers will meet during the project and can visit workplaces and events of each other.

The volunteers have 3 months Czech language course (60 minutes 2 times a week plus homework). At the beginning of the activity, they are working 5 hours a week together with the coordinator on tasks connected with EVS promotion and presentation of their presence in our organization. Later, usually after 2-3 months, these 5 hours a week can be used by volunteer for his/her own projects and ideas.

Volunteers can visit some of the courses and events organized by Luzanky for free (circus trainings for adults, ceramics etc.).

The organization will host only volunteers older than 18 years old.

Days off and holidays: volunteers have 2 days a week free + 2 days per month of vacation. While working occasionally on weekends they have extra days off during the week.

Allowances:

Volunteers get their pocket money and food allowance monthly (in the beginning of each month), they are provided with card for Brno public transport.

Accommodation:

Volunteers live in rented flats in single rooms.